Virtual Meeting
A quorum is a majority of the 15-member board.

Board Members Present
1. Robert Dickey, President
2. Dave Carlon, President-Elect
3. Mike DeLuca, NEAMGLL President
4. Bob Sterner, NEAMGLL President-Elect
5. Dave Eggleston, SAML President
6. Sue Ebanks, SAML President-Elect
7. Quint White, SAML Past President
8. Read Hendon, SAML Treasurer
9. Terry Donaldson, WAML President-Elect
10. Billie Swalla, WAML Past President
11. Bob Richmond, WAML Treasurer

Board Members Not Present
12. Bob Cowen, Past President
13. Guy Meadows, NEAMGLL Past President
14. Josie Quintrell, NEAMGLL
15. Karina Nielsen, WAML President and NAML Treasurer

Other:
- Lou Burnett, BAI, NAML Executive Secretary
- Aly Busse, Chair, Education Committee
- Brett Burk, Burk and Associates, Inc.

Call to order. The meeting was called to order by President Robert Dickey at 4:05 p.m. Eastern Daylight Time. A quorum was present.

Approval of minutes. The motion to approve (Billie Swalla; Terry Donaldson) the minutes of the 21 Jun 2021 NAML Board of Directors meeting as submitted passed unanimously.

Summary of Board Actions since 21 Jun 2021.
- 2021-09-09 Approval of $4,000 from NAML to LUMCON GoFundMe; 13 votes to approve; 2 not voting.

Meeting Dates
- Board of Directors Meetings - 4 p.m.
  - Dec 20, 4 p.m. EST (FY 2022 NAML Budget will be approved)
- Biennial Meeting, UTMSI Port Aransas, TX (100% virtual): Oct 26-27
• Registration is now open for the Biennial Meeting

• Announcements:
  ○ NAML donated $4,000 to LUMCON GoFundMe
  ○ Update on donations from NEAMGLL, SAML, WAML

• Officer Dashboard. Link to Dashboard; for information on:
  ○ website access
  ○ meeting schedules
  ○ member size classes
  ○ election schedules
  ○ calendar of events
  ○ committee compositions
  ○ Articles of Organization and Bylaws
  ○ email addresses

• Revision of NAML Mission Statement as proposed by the DEI Committee
  The NAML membership will vote on the changes at the 27 Oct 2021 Membership meeting. The current mission statement appears on the NAML website under the About tab (https://www.naml.org/about/mission.php) and below.
  ○ Current Mission Statement. The mission of NAML and its three regional organizations is to stimulate research and promote education in the marine sciences. NAML seeks to provide a forum for the resolution of problems common to non-profit marine laboratories in the United States. The Association encourages the wise use and conservation of marine and coastal resources.
  ○ Proposed New Mission Statement. The mission of NAML and its three regional organizations is to promote excellence in research, education, and public outreach in the marine sciences. NAML also seeks to provide a forum for the resolution of challenges common to non-profit marine laboratories in the United States and to inform the wise use and conservation of marine and coastal resources. The Association is committed to establishing an environment of diversity, equity, and inclusion in every aspect of NAML’s research, education, and outreach enterprise.

  Motion. The Board of Directors approved by acclamation the revised mission statement with small modifications.

• Review of Elections for 2021 and 2022 (see Full Election Schedule for NAML and regionals)
  ○ 2021 Elections
    ■ NAML: President-Elect (2022-2023)
      • Terry Donaldson has formally been nominated by WAML committee charged with the nomination (chaired by Bob Cowen and members Karina Nielsen, Billie Swalla); the election will occur at the biennial meeting on October 27 at the Membership meeting.
    ■ NEAMGLL: President-Elect (2021-2022) and MALs
• Bob Sterner was elected President-Elect
• MALs were elected to bring NEAMGLL up-to-date

■ SAML
• President-Elect (2022-2023)
  ○ Read Hendon was elected
• Member-at-Large (2022-2025)
  ○ Antonietta Quigg was elected

■ WAML
• President-Elect (2022-2023)
  ○ upcoming
• Member-at-Large
  ○ upcoming to fill vacancy on Jim Harvey 1 Sep 2021 retirement (term = 2021-2025)
  ○ upcoming to fill new term (2022-2027)

○ 2022 Elections
  ■ NAML: none
  ■ NEAMGLL
    • President-Elect (2023-2024)
    • Member-at-Large (2023-2025)
  ■ SAML: Member-at-Large (2023-2025)
  ■ WAML: depends on decisions about WAML Bylaws

• Regional Organization Articles of Organization and Bylaws
  ○ NEAMGLL amended their Articles of Organization and Bylaws (About tab) at the July 26, 2021 meeting; they moved to staggered three-year MAL terms.
  ○ SAML - bylaws amendment committee met on 30 Aug 2021 to review and finalize amendments to be proposed in the spring 2022.
  ○ WAML - Articles of Organization to be established and the bylaws amended at the 27 Oct 2021 WAML Membership meeting; measures were approved by the WAML BOD on 17 Sep 2021; notice of these changes will be sent to the WAML membership this week.

• Membership Report and Member Issues. Membership in NAML increased by three in 2021 to 96. Revenues from membership dues are summarized in the table below.

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<tr>
<td><strong>Regular</strong> members</td>
<td>95 paid/1</td>
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<tr>
<td></td>
<td>waived (arrears)</td>
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<tr>
<td><strong>Associate</strong> members</td>
<td>paid (arrears)</td>
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<tr>
<td>Total NAML from dues</td>
<td>$146,100</td>
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<tr>
<td>Total Regional from dues</td>
<td>$21,200</td>
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○ Associate Members in arrears for 2021 dues = 0.
○ New Members in 2021.
- Texas A&M, Center for Coastal Studies, small laboratory: approvals are complete and dues paid
- University of Minnesota Duluth, Large Lakes Observatory, medium laboratory; approvals are complete and dues paid
- San Diego State University, Coastal and Marine Institute Laboratory; small laboratory; approvals are complete and dues paid.

- **NAML Budget Review.** Lou Burnett reviewed the current budget situation for NAML.
  - **2021 Revenues**
    - total dues received for 2021 is $146,100; 96 NAML members with 95 dues paid and 1 waived; arrears dues = 0
    - Winter meeting registration fees: $3,900
    - Biennial meeting registration fees: $1,500 (based on registration for 30)
    - 3 regional organizations contribution for website operation = $3,000.
    - Credit card fees charged to regional organizations = $750 (not yet charged)
    - **TOTAL 2021 Revenue = $155,250.**
  - **2021 Expenses**
    - Contracts with Burk & Associates, Inc. for management services and Federal Science Partners for public policy services = $136,000.
    - Accounting, Bank Fees, Credit Card fees = $7,146.
    - NAML 2021 Winter Meeting = 0.
    - Biennial Meeting expenses = $1,200.
    - Briefings in Washington, D.C. = 0.
    - LUMCON GoFundMe Donation = $4,000
    - Legal Fees (Annual fees for corporate filing, non-profit status, etc.; these will be recurring) = $416
    - Web Hosting & Database = $900
    - Miscellaneous (fees for corporate filings and non-profit status from back years - non-recurring) details forthcoming = $2,810
    - **TOTAL 2021 Expenses = $152,472.**
  - **2021 Revenues - Expenses = $2,778**
  - **2020 Net Assets = $51,801**

- **Committees.**
  - **Public Policy Committee. Dave Carlon, Chair.**
    - Monthly “calls” are still scheduled for the first Thursday of every month at 2 p.m. Eastern Time; notices of monthly “calls” are sent to all NAML members, including the Education Committee and the extended education interest group. Notices are NOT sent to Associate members.
    - FY 2022 Public Policy Agenda
One 2-page briefing on “Infrastructure” has been developed. A draft of this document will be circulated to the membership in the September Member Update or as soon as it is available for comment.

**Education Committee. Aly Busse, Chair.**
- Aly Busse reported that the committee had a meeting on 17 Sep 2021.
- The committee needs two replacements.
  - Judy Lemus, WAML (sabbatical leave) - WAML will recommend a replacement; the recommended replacement will provide the BOD with a statement of interest and a C.V.
  - Janet Vail, NEAMGLL (retiring) - Janet recommends Christina Catanese, Education Specialist, Grand Valley State University, Aniss Water Resources Institute, catanesc@gvsu.edu; the Secretariat will request a statement of interest and a C.V. before an appointment is made.
- The committee is continuing to work on the survey.
- The committee seeks input from the membership on potential webinar series speakers.

**DEI Committee. Billie Swalla, Chair.**
- The committee began meeting in June with meetings twice a month. The meetings are now scheduled for once a month. The membership of the committee was reviewed. Amanda Knoblock is Vice Chair of the committee. One of the main agenda items was the NAML Mission Statement as was already discussed.
- The committee would like to have a presence on the NAML website. The committee should define the content it wishes to have and work with the Executive Director.
- A grant to NSF Includes Program will be submitted. A letter of intent is to be submitted by October 2, 2021. The NSF proposal will be submitted through Burk and Associates, Inc. under NAML’s name. BAI has done this before; indirect costs to BAI will be required. Terry Donaldson recommended contacting the “NSF Includes” program director to discuss the application ahead of time.

**Regional Meetings for 2021.**
- NEAMGLL - July 26 2021; virtual meeting
- SAML - 27 Apr 2021; virtual meeting
- WAML - 27 Oct 2021; will meet at the regional breakout session at the biennial meeting

**New Business.**
- none

The meeting adjourned at 4:44 p.m. EDT.