Virtual Meeting
A quorum is a majority of the 15-member board.

Board Members Attending
1. Robert Dickey, President
2. Dave Carlon, President-Elect
3. Bob Cowen, Past President
4. Guy Meadows, NEAMGLL President
5. Mike DeLuca, NEAMGLL President-Elect
6. Val Klump, NEAMGLL Member-at-Large
7. Dave Eggleston, SAML President
8. Sue Ebanks, SAML President-Elect
9. Quint White, SAML Past President
10. Read Hendon, SAML Treasurer
11. Karina Nielsen, WAML President and NAML Treasurer
12. Terry Donaldson, WAML President-Elect
13. Billie Swalla, WAML Past President
14. Bob Richmond, WAML Treasurer

Board Members Not Present
15. Josie Quintrell, NEAMGLL

Other:
- Lou Burnett, BAI, NAML Executive Secretary (non-voting)
- Aly Busse, Chair, Education Committee
- Brett Burk, Burk and Associates, Inc.

• Call to order. The meeting was called to order by President Robert Dickey at 4:05 p.m. Eastern Daylight-Savings Time.

• Approval of minutes. The motion to approve (Billie Swalla; Karina Nielsen) the minutes of the 14 Dec 2020 NAML Board of Directors meeting passed unanimously as corrected.

• Summary of Board Actions since the 14 Dec 2020 meeting.
  o 25 Jan 2021, Approval of Memorandum to Biden-Harris Administration; 13 votes to approve, 0 votes opposed; all members voted
Meeting Dates

- **Board of Directors Meetings - 4 p.m.**
  - Jun 21, 4 p.m. EDT
  - Sep 20, 4 p.m. EDT
  - Dec 20, 4 p.m. EST
- **Winter Public Policy Meeting:** Mar 22 (10:30 a.m. - 5:15 p.m. EDT), 23 (11 a.m. - 1 p.m. EDT)
- **Membership Meeting:** 23 Mar 2021; 1:30-3:30 p.m. EDT
  - Quorum is 31 delegates; please attend.
  - Vote on Amendments to Articles of Organization and Bylaws.
  - Vote on two new members.
  - Breakout meetings of regional organizations.
  - Report from breakout sessions.
- **Biennial Meeting, UTMSI Port Aransas, TX:** Oct 25-26

Officer Dashboard. A new online officer dashboard was developed by Lou Burnett, Executive Director to provide information critical to the NAML leadership. Members were urged to bookmark the page.

Elections. The election schedules for NAML and the regional organizations have been developed as an online document and is referenced in the officer dashboard. Upcoming elections were reviewed. NEAMGLL and WAML were urged to consider changing their bylaws to allow for three-year terms for members-at-large.

- Review 2021 Elections
  - NAML: President-Elect (2022-2023)
  - NEAMGLL: President-Elect (2021-2022)
  - SAML
    - President-Elect (2022-2023)
    - Member-at-Large (2022-2025)
  - WAML
    - President-Elect (2022-2023)
    - Member-at-Large (2022-2027)
- Review 2022 Elections
  - NAML: none
  - NEAMGLL
    - President-Elect (2023-2024)
    - Member-at-Large (2023-2024)
    - Member-at-Large (2023-2024)
    - Member-at-Large (2023-2024)
  - SAML: Member-at-Large (2023-2025)
  - WAML: none
• Membership Report and Member Issues. Member List and Dues Payment.
  Review status of 2021 member list.

Dues

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<tr>
<td><strong>Regular</strong> members paid (waived)</td>
<td>81 (12)</td>
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<tr>
<td><strong>Associate</strong> members paid (arrears)</td>
<td>11 (1)</td>
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<tr>
<td>Total NAML from dues</td>
<td>$125,600</td>
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<td>Total Regional from dues</td>
<td>$18,400</td>
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○ Associate Members in arrears for 2021 dues.
  ■ NEAMGLL - 0
  ■ SAML - 0
  ■ WAML - 1

• The Southwest Fisheries Science Center of NOAA has petitioned to allow the sharing of a single Associate membership in WAML where they currently have two memberships. The SWFSC is a single center but in two locations, La Jolla and Santa Cruz. There was discussion about whether they should be allowed to share a single Associate membership between La Jolla and Santa Cruz. There were a number of examples cited below that informed the discussion. Even with one administrative unit there was the inclination that two separate campuses should have separate memberships. There was concern about setting a precedent to have memberships combined. In the case of the SFSC, the expense of two Associate memberships is not that great. Lou Burnett was tasked with drafting a response on behalf of NAML and WAML.
  ○ A number of members, Regular and Associate, are Sea Grant associations. Connecticut Sea Grant, Mississippi-Alabama Sea Grant, SC Sea Grant, Georgia Sea Grant, North Carolina Sea Grant all have separate memberships.
  ○ Texas A&M Corpus Christi is one campus with two Regular members (soon to be three): Conrad Blucher Institute, Harte Research Institute, and soon Center for Coastal Studies. They each have separate memberships.

○ New Member. Two new institutions will be considered for regular membership at the March 23, 2021 NAML Business meeting. Regular membership for the
Texas A&M Corpus Christi Center for Coastal Studies was approved by the Board at its 14 Dec 2020 meeting.

- **University of Minnesota Duluth, Large Lakes Observatory**, medium laboratory; already an Associate member of NEAMGLL; seeks approval to join NAML as a Regular member. Approval requires ratification by the NAML membership. This will be taken up at the 23 Mar 2021 meeting.

- The motion to approve (Terry Donaldson, Dave Carlon) the University of Minnesota Duluth, Large Lake Observatory as a medium lab passed unanimously.

### Committees.

- **Ad hoc Bylaws Committee - Dave Carlon, Chair.** The Board approved the committee proposal at the December 2020 meeting. The proposed amendments to the Articles of Organization and the Bylaws was sent to the membership on 3 Feb 2021 as required by the rules listing the ad hoc Bylaws Committee and the NAML Board of Directors as proponents. The proposed amendments will be taken up and considered for approval at the March 23, 2021 NAML Membership meeting.

- **Public Policy Committee.**
  - Monthly “calls” are still scheduled for the first Thursday of every month at 2 p.m. Eastern Time; notices of monthly “calls” are sent to all NAML members, including the Education Committee and the extended education interest group. Notices are NOT sent to Associate members.
  - FY 2022 Public Policy Agenda

- **Education Committee.** Aly Busse, Education Committee Chair, reported on committee activities.
  - The committee has been working on a NAML member survey. The survey will ask NAML members questions about education activities and it will also ask broader questions about the member institutions, not necessarily related to education. The draft survey is now being considered by the leadership and will soon come to the Board for input and approval.
  - There have been two Webinars sponsored by the Education Committee, listed below. The webinars are targeted to be quarterly events. These webinars are available to view on the NAML website under the Resources tab. A third webinar is scheduled for May.
    - Recruiting, Supporting, and Retaining Minorities in STEM, 19 Feb 2021
• Building Strong and Resilient Ocean Science Research and Education Workforce Teams in the U.S., 20 Nov 2020
  ■ The committee is also considering a process to make small planning grants available to NAML members to support Diversity, Equity, and Inclusion (DEI) activities with funds to be supplied by Matt Gilligan. A framework for the process is being developed; the process must include a minority-serving institution. The process will ultimately be forwarded to the Board for review and approval.
  ○ Diversity, Equity, and Inclusion Committee.
  This wording shows the structure that we agreed upon at the last Board meeting.
  The Diversity, Equity, and Inclusion Committee shall consist of a chair and a vice chair, and a representative nominated by each regional organization and appointed by the NAML President for a term of three years with the option of being appointed for an additional term. Additional members may be appointed. In addition, at least one member of the Board of Directors shall serve on the committee. The chair and the vice chair shall be appointed by the President in consultation with the Board of Directors and serve a term of three years with the option of being appointed for a second term. The committee is charged with promoting conversations, policies, and procedures to improve the organizational climate and opportunities for diversity, equity, and inclusion in the marine sciences at NAML member institutions.
  ■ DEI Discussion at the NAML Business Meeting. After voting on the bylaws at the March 23, 2021 Business meeting, the floor will be open for discussion of the DEI Committee. Interest and ideas will be solicited from the NAML membership.
• NAML Budget Review.
  ○ 2021 Revenues
  ■ The total dues received for 2021 is projected to be $143,700; assumes this is equal to 2020; currently NAML has received $125,600 in 2021 dues
  ■ Arrears dues = 0
  ■ Winter meeting registration fees: $3,000
  ■ Biennial meeting registration fees: $3,000
3 regional organizations contribution for website operation = $3,000.
- Credit card fees charged to regional organizations = $450
- TOTAL 2021 Revenue = $153,150.

2021 Expenses
- Contracts with Burk & Associates, Inc. for management services and Federal Science Partners for public policy services = $136,000.
- Accounting, Bank Fees, Credit Card fees = $6,100.
- NAML 2021 Winter Meeting = 0.
- Biennial Meeting expenses = $3,000.
- Briefings in Washington, D.C. = $5,000.
- Web Hosting & Database = $2,400
- TOTAL 2021 Expenses = $152,500.

2021 Revenues - Expenses = $650
- Carried over from 2019 = $38,700
- Carried over from 2020 (not finalized) = $24,373
- Total Reserves = $68,723

Contract Renewal.
- Federal Science Partners - contract for 2021; this contract was unavailable at the last Board meeting and requires formal approval.
  - The motion to approve (Dave Carlon, Dave Eggleston) the Federal Science Partners contract for 2021 passed unanimously.

Petition - Field Stations and Field Courses Imperiled by Financial Concerns - this petition was passed on to NAML by Christopher Lorentz, President of the Organization of Biological Field Stations (OBFS). This petition has quite a long list of signatories, including organizations. The issues of NAML approving the petition as an organization and subsequently offering the opportunity for NAML members to sign the petition were discussed.
  - The motion to approve (Dave Carlon, Terry Donaldson) NAML signing the petition as an organization was passed unanimously.
  - The motion to approve (Karina Nielsen, Billie Swalla) NAML distributing the petition to its membership for consideration was passed unanimously.

Regional Meetings for 2021.
- NEAMGLL - TBA
• New Business.
  ○ President Robert Dickey discussed the need for the leadership to fully engage in the governance of NAML and the regional organizations, paying particular attention to details of the rules and budget issues.
• The meeting adjourned at 5:40 p.m. EDT.